

# Franklin City Schools

## 2021-2022 Operating Framework

### Guide



Last updated: December 3rd, 2021

**Our framework is based on the following guiding principles:**

- 1) Protect the health and safety of students and staff
- 2) Follow the guidance set out by the Ohio & Warren County health authorities and ODE
- 3) Provide students with the familiarity of school routines to foster social/emotional and academic learning
- 4) Provide clear expectations to students, teachers, and parents for the return to school
- 5) Respond with flexibility to changing circumstances and operate with various instructional models as needs demand

**Within the framework, all district students will engage with in-person instruction**

	<p><b>IN-PERSON LEARNING</b></p> <p><b>STUDENTS LEARN WITHIN A PHYSICAL BUILDING &amp; CLASSROOM WITH FACE-TO-FACE INSTRUCTION</b></p> <p><b>DISTRICT SAFETY PROTOCOLS IN PLACE</b></p>	<p>pg. 2-6</p>
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<p><b><u>ADDITIONAL INFORMATION</u></b></p>	<p><b>FIRST SEMESTER: August 16th, 2021</b></p> <p><b>SECOND SEMESTER: January 4th, 2022</b></p>
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- ★ This document was developed in collaboration with the Warren County Health District and other Warren County School Districts.
- ★ This is a working document. All future changes made in accordance with changing health recommendations, state guidelines, or district needs will be indicated throughout the document.

## Guidelines

### General Guidelines

- ★ Framework details are laid out below
- ★ Schools are open with a commitment to safety through recommended masking when indoors, thorough cleaning, and social distancing where possible.
- ★ Spacing within classrooms and other areas will be maximized to the recommended (ex. three feet) extent where possible.
- ★ Face masks are required on school transportation. Face masks are recommended but remain optional at this time during other times of the school day.



### **IN-PERSON LEARNING STUDENTS LEARN WITHIN A PHYSICAL BUILDING & CLASSROOM DISTRICT SAFETY PROTOCOLS IN PLACE**

Changing community conditions could cause periodic building or district-wide shutdowns due to a lack of substitute staff and/or community-wide COVID-19 spread. During shutdown periods, instruction will shift to a distance learning model.

## General Expectations

In partnership with the Warren County Department of Health, FCS has determined the following protocols to promote a safe return to school.

### Parent/Guardian Expectations

- Conduct a student wellness check daily prior to sending a student to school. Students showing symptoms should stay home.
- Provide a mask for your student to wear when needed (ex. Utilizing school transportation).
- Follow posted guidelines and read all signage whenever entering the building.
- Wearing a mask is recommended but remains optional for visitors when entering district facilities.
- Ensure contact information is up to date in the event the nurse needs to contact home.
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms.

### Student Expectations

- Students are generally expected to maintain recommended physical distancing where possible.
- **All students will be required to wear masks when using school transportation. Wearing a mask is recommended when indoors, but remains optional.**
- **Please note, the district will abide by county and state health orders concerning face masks. This may change expectations if state/county officials mandate the wearing of face masks.**
- Wash hands/use hand sanitizer regularly
- Follow coughing and sneezing etiquette
- Assist in assuring areas within their direct control remain clean
- Appropriate due process in accordance with the student code of conduct will be implemented for a student's refusal to abide by health and safety requirements.
- Follow specific health and safety protocols communicated by district staff and administration

### Staff Expectations

- **Wearing a face mask is recommended when indoors, however, staff members may choose to wear masks when on school grounds and must wear masks on school transportation.**
- Wash hands/use hand sanitizer regularly
- Follow coughing and sneezing etiquette
- Follow specific health and safety protocols communicated by the district
- Custodial staff will follow all cleaning protocols in accordance with the recommendations of the Warren County Health Department.

## Classrooms, Hallways & Common Areas

### **General Information:**

- Classrooms configured to maximize distancing
- Students assigned to seats within classrooms
- All classrooms will have hand sanitizers
- Students & staff may choose to wear face masks, however, it is recommended to do so
- All excess furniture will be removed from the classrooms

### **Student Expectations**

- Wearing a face mask within the classroom is recommended but optional
- Follow cleaning protocols as communicated by building staff
- Follow all signage and staff directions in the hallways and common areas

## Dropoff, Pick Up, and Visitors

### **General Information:**

- It is recommended that outside visitors wear a face mask, but this remains optional inside school buildings
- Visitors are required to check-in with the school main office when entering and exiting the building

### **Transportation**

### **General Information:**

- Students will have assigned seats.
- Masks are required for drivers, bus aides, and students; and the district will refuse to transport a student who refuses to wear a mask. This will not excuse the student from school attendance.

### **Student Expectations**

- Sit in your assigned seat
- Wear a mask while riding the bus
- Remain seated, facing forward while riding the bus/van

## Lunches and Cafeteria

### **General Information:**

- All district buildings will offer food service (breakfast/lunch)

### **Student Expectations**

- Wearing a mask is recommended but remains optional when in line or moving around the cafeteria
- Sit in designated/assigned seat
- Follow guidelines for restroom use during lunch periods
- Follow all directions and protocols communicated by school staff

## Meetings/Conferences

### **General Information:**

- Schools may hold physical assemblies and class meetings
- Physical field trips may be held
- In-person Open Houses and Conferences will be held
- Meetings may be held virtually where possible and when agreeable to all team members (ex. IEP meetings)

## District Health Protocols

**Parents/Guardians**

- Conduct a student wellness check prior to sending a student to school
- Students who are symptomatic should stay home
- Provide a mask for your student to wear on the bus and while at school when needed
- Ensure contact information is up to date in the event the nurse needs to contact home
- Ensure there are multiple, pre-arranged methods of getting a student home from school should they become ill or exhibit symptoms

<p><b><u>Nurse's Offices</u></b></p>	<ul style="list-style-type: none"><li>● School buildings will have separated areas for a well clinic (nurse's office) and an ill clinic. Students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans, will be seen in the well clinic.</li></ul>
<p><b><u>Symptoms</u></b></p>	<ul style="list-style-type: none"><li>● Staff &amp; students presenting symptoms will report to the ill clinic</li><li>● Masks are mandated for individuals displaying symptoms within the ill clinic</li><li>● Individuals sent home will follow protocols established by the Warren County Health Department</li></ul>
<p><b><u>Student Illness</u></b></p>	<ul style="list-style-type: none"><li>● Any student with a fever over 100°F must stay home.</li><li>● Any student who has the following symptoms of COVID-19 should stay home from school and should see their primary care provider to be assessed for COVID-19:  Any of the following symptoms: cough, shortness of breath, or difficulty breathing  <b><u>OR</u></b>  Two of the following symptoms: fever (measured or subjective), chills, rigors, myalgia, headache, sore throat, new loss of taste or smell, GI Issues (nausea and vomiting or diarrhea)  <b><u>OR</u></b>  Any of the following symptoms: cough, shortness of breath, or difficulty breathing, fever (measured or subjective), chills, rigors, myalgia, headache, sore throat, new loss of taste or smell, GI Issues (nausea and vomiting or diarrhea) <b><u>AND</u></b> an epidemiological link to a case of COVID-19.</li></ul>
<p><b><u>Exposure Guidelines</u></b></p>	<p>Classroom Environments: There are additional quarantine considerations that can be made for in-person K-12 classroom environments. Students and adults within K-12 schools continue to attend in-person school if the following are met:</p> <ul style="list-style-type: none"><li>● The school has documented COVID-19 Prevention Policies</li><li>● The exposure occurred within a classroom environment, at a school sponsored event or while on required school transportation</li><li>● The case and/or any contacts were both wearing face masks that covered their nose and mouth at all times</li><li>● Social distancing was maintained: The American Academy of Pediatrics indicates that desks should be placed at a minimum of 3 feet apart from one another within a classroom setting. In a classroom setting where everyone or those involved with an exposure incident are properly wearing a mask, individuals are <b><u>NOT</u></b> considered exposed and are <b><u>NOT</u></b> required to be quarantined, no matter the distance between the individuals.</li></ul>
<p><b><u>Students with Confirmed Cases</u></b></p>	<p>Families &amp; staff must notify the school if they have been exposed or diagnosed with COVID-19</p>

<p><u>or Exposure</u></p>	<p>and please see and follow quarantine guidelines found below in the next section.</p> <p>When a student is exposed...</p> <ul style="list-style-type: none"> <li>● <u>Unless the family provides documentation showing the student has been vaccinated or has had a positive case of COVID-19 within the last ninety days...</u> When an unvaccinated student who is not wearing a mask is identified as a close contact, the following options are presented to families: <ul style="list-style-type: none"> <li>● <b>traditional quarantine</b> - 10 days at home or return to school on day 8 with proof of a negative test result on days 5, 6 or 7</li> <li>● <b>Participate in the Ohio Test-to-Stay In School Program</b> - if the student is symptom-free and was exposed while at school, he/she is allowed to remain in school wearing a mask for 14 days provided. After the negative test result on Days five, six, or seven (5,6,7), the student is permitted to attend school without a mask on and after Day 8 as long as they are symptom-free.</li> <li>● Students may continue to participate in extracurricular activities if they choose to participate in the Test-to-Play program. These students would need 2 negative test results. The first as soon as possible after being identified as being exposed at school and a second negative test result on Day 5, 6, or 7.</li> </ul> </li> <li>● For those students quarantined, distance learning occurs (assignments are provided to the student by the regular classroom teacher(s))</li> <li>● Return to school is dictated by ODH and Warren County Health Department requirements</li> <li>● Individuals exposed to COVID-19 should still self-monitor through the 10 day period for any signs or symptoms of COVID-19. If symptoms do develop they should be tested for confirmation and treated as a suspected positive case.</li> <li>● <b>Quarantine guidelines for vaccinated individuals:</b> <ul style="list-style-type: none"> <li>○ CDC guidance indicates that individuals who are vaccinated and are a close contact of a case DO NOT need to quarantine granted they meet the following criteria: <ul style="list-style-type: none"> <li>■ Are fully vaccinated (i.e., ≥2 weeks following receipt of the second dose in a 2-dose series, or ≥2 weeks following receipt of one dose of a single-dose vaccine)</li> <li>■ Have remained asymptomatic since the current COVID-19 exposure</li> </ul> </li> </ul> </li> </ul> <p>Communications when a student/staff member has been diagnosed with COVID-19:</p> <ul style="list-style-type: none"> <li>● Communication will come from the Health Department, not the school district.</li> <li>● The school district will cooperate with the Health Department’s work in contact tracing.</li> <li>● A 10 day isolation period will be required of any student or staff member who tests positive with COVID-19.</li> <li>● A student or staff member with a positive COVID test result may return after the ten-day quarantine and a 24 hour period of being symptom-free.</li> <li>● The school district will utilize communication from the Warren County Health Department explaining/defining “exposure” to COVID-19 that would necessitate quarantine.</li> </ul>
<p><u>Staff who are exposed to a positive COVID case</u></p>	<ul style="list-style-type: none"> <li>● Staff who may have been exposed, but are asymptomatic or vaccinated may continue to report to work but must be cleared by their school health aide/nurse on a daily basis. Therefore, these staff members must check-in with their building’s health aide/nurse each morning.</li> <li>● These staff members must wear a mask for ten days</li> <li>● Symptomatic staff members would follow the isolation protocols found above.</li> <li>● Staff members may not participate in the <b>Ohio Test-to-Stay In-School Program</b></li> </ul>

Returning to School After Illness

- If a student is diagnosed as having COVID-19, they must meet the following criteria to return to school:
  - 24 hours with no fever (without using fever-reducing medication) **AND**
  - Other symptoms improved **AND**
  - 10 days since symptoms first appeared
- Students only presenting fever and no other symptoms and have not had any contact with an individual that has COVID-19 may return to school after they are fever-free for 24 hours without using any fever-reducing medications.
- Any other illnesses will be handled in a routine manner according to district policies
- To return to school the child must be transported by the parent and must be checked by the school nurse.